

**NEEDHAM HOUSING AUTHORITY
SPECIAL BOARD MEETING
MAY 10, 2020
HELD VIRTUALLY THROUGH ZOOM**

ROLL CALL BY VICE-CHAIR FOSTER TO CONVENE THE REGULAR MEETING

COMMISSIONERS:

**Chairman Scott Brightman-Present
Vice-Chairman Reg Foster-Present
Treasurer Karen Hughey-Present
Commissioner Peter Pingitore-Present
Commissioner Penny Kirk-Absent**

NHA STAFF:

Angie Medeiros, Executive Director

Adequate notice of this meeting has been provided by the Secretary of the Needham Housing Authority (NHA) by preparing a Public Notice dated May 7, 2020 setting forth the date, time, and place of this meeting. Said notice was filed with the Clerk of the Town of Needham and provided to persons requesting it.

The principal order of business was to approve two tenant refund checks. The ED felt that due to the current situation the tenants should receive them as soon as feasible. The posted agenda also allows for the ED to give an update on the Covid-19 situation.

RESOLUTION 2020-86 to approve payment of the bill roll/check roll listed on the Warrant dated May 7, 2020 in the amount of 1,228.00.

A motion was made by Commissioner Foster and seconded by Commissioner Hughey. The motion passed by a vote of 4-0.

Update on the Covid-19 Situation

ED Medeiros then updated the Board on the steps NHA is taking to make sure the tenants and staff are as safe as possible. She mentioned that the NHA is following Needham and state Dept. of Health guidelines. We recently received a shipment of masks from DHCD so the maintenance staff would have plenty to wear going forward. Commissioner Hughey suggested that since there was a rumor going around about staff having the Covid-19 virus and that people were being unduly upset. It was suggested that an update from NHA would be helpful so that the information was correct. Commissioner Pingitore agreed saying that it is best that any information comes from the NHA office and that the tenants needed to be kept informed. The other members agreed feeling that it is important that the information tenants are getting is from an official source and accurate. ED Medeiros said that she would get a message out to the residents probably through the robocall system.

A motion to adjourn was made by Commissioner Foster and seconded by Commissioner Hughey. The motion passed by a voice vote of 4-0.