

BOARD MINUTES

**NEEDHAM HOUSING AUTHORITY
REGULAR MEETING**

**Thursday January 16, 2020 7:30 P.M.
5 Chambers Street– COMMUNITY ROOM**

ROLL CALL TO CONVENE THE REGULAR MEETING

COMMISSIONERS:

NHA Staff:

Chair Scott Brightman-**Absent**
Acting Chair Reg Foster
Treasurer Karen Hughey
Commissioner Peter Pingitore
Commissioner Penelope Kirk -**Absent**

Angie Medeiros, Executive Director

Adequate notice of this meeting has been provided by the Secretary of the Needham Housing Authority (NHA) by preparing a Public Notice dated January 13, 2020 setting forth the date, time and place of this meeting. Said notice was filed with the Clerk of the Town of Needham and provided to persons requesting it.

Commissioner Scott Brightman announced that he had to excuse himself and leave due to a family emergency. Scott wanted to make everyone aware that he is resigning from the Board as of April due to family and personal issues and excused himself from the meeting due to family emergency.

Peter Pingitore announced he will not be running for re-election as a commissioner as well.

RESIDENT/TENANT INPUT:

Various residents spoke.

Sue Biazzio resident at Seabed's Way, stated things are improving but was not pleased with the LTO.

Kalpna Shah, resident of Linden stated the NHA is supposed to have a grievance panel in place. Executive Director stated that the NHA recently engaged Cynthia Howe as one of the Hearing Officers.

Ross Donald, resident of Chambers stated he was very happy with where things are headed and the NHA is implementing a clutter club which he recommended after speaking with Deb Tambeau, Resident Service Coordinator.

AGENDA/DISCUSSION ITEMS:

1. Information: Rejected all door project bids for Chambers. The Executive Director explained all door project for Chambers bids were rejected due to the price being too high. RCAT will send out the project for rebid with different door material.
2. Information: NHA Policy Update Process Status Update- The Executive Director explained that the Admissions & Continued Occupancy Policy update is still on schedule and targeted for review at March 2020 Board meeting.
3. Discussion: Union contract and off-duty employee use of NHA vehicles is still under investigation.
4. Information/Discussion: various items were reviewed and discussed with respect to the Executive Director's Report, Financial Report, Vacancy Report
5. Approval: Bill Check Warrant

RESOLUTION #2020-74

Voting to approving amended Minutes of the December 19, 2019 Regular Meeting.

Upon a motion duly made by Commissioner ___ and seconded by Commissioner ___, it was ___by (voice vote) (vote of ___ in favor, ___ against and ___ abstaining). **Tabled due to lack of quorum.**

RESOLUTION #2020-75

Approving payment of the bill roll/check roll listed on the Warrant dated January 16, 2020 in the amount of \$ 364,266.13 as follows:

Section 8:116 vouchers	\$128,352.60
Payroll checks (12/24/2019) #501445-501458	\$ 21,650.15
Payroll checks (1/8/2020) #501459-501473	\$19,603.40
A/P Checks (1/14/2020-1/15/2020) #32430-#32506	\$1194,659.98

Upon a motion duly made by Commissioner Foster and seconded by Commissioner Hughey, it passed by a vote of 3 in favor, 0 against.

MOTION TO ADJOURN THE NHA REGULAR MEETING:

Upon a motion duly made by Commissioner Foster and seconded by Commissioner Hughey, it passed by a voice vote of 3 in favor and 0 against.

UPCOMING NEEDHAM HOUSING AUTHORITY MEETING DATES

Thursday February 20, 2020	7:30pm	Regular Meeting	Community Room, 34 Seabeds Way
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