

NEEDHAM HOUSING AUTHORITY

28 Capt. Robert Cook Drive • Needham, Massachusetts 02494-3155
(781) 444-3011 • Fax: (781) 444-1089



MAINTENANCE CHARGE LIST

Lock out (during operating hours)	\$0.00
Lock out (after hours)	\$50.00
Key Duplicate	\$5.00
Lock Change or replaced	\$50.00
Mailbox Key/Lock.....	\$5.00
Backed up sink-tub-toilet (If Tenant Abuse) Time & Material	
Sink strainer/basket	Time & Material
Faucet-Kitchen/Bathroom (If Tenant Abuse)	as Billed
Stove / Range replacement If Tenant Abuse)	as Billed
Range Drip Pans	\$6.00
Range hood.....	\$50.00
Range hood filter	\$10.00
Range knobs (If Tenant Abuse)	\$7.00
Refrigerator crisper	\$40.00
Refrigerator crisper cover	\$30.00
Refrigerator replacement (If Tenant Abuse)	\$30.00
Toilet Seat.....	\$15.00
Toilet replacement (Tenant Abuse)	Time& Material
Cabinet drawer/door	As Billed
Window Shade/ Mini Blind	\$10.00
Window Screen.....	\$15.00
Window Glass	Time & Material

Door Screenas Billed
Door (Tenant Abuse)..... as Billed
Storm Dooras Billed
Holes in walls Time & Material
Paint (Free-if tenant has resided for 3+ years)\$20.00 a gallon
Smoke detector (Tenant Abuse /Removed)\$100.00
Disposal Fee..... \$50.00
Returned checks \$25.00
Legal Feesas Billed

Resident Care Notice Charges- Used during Manager Site Walks

48 Hour notice is given to the resident to remove items stated on the care notice.

- 1st Offense-Warning
- 2nd Offense-\$25.00 Fine
- 3rd Offense-\$50.00